

PARENT INFORMATION HIGHLIGHTS

ARRIVAL AND DISMISSAL: Please bring and pick up your child on time.

If you need to pick up your child early, go to the office first to sign out.

You are to sign your child in and out each day in the classroom.

ABSENCE: Call the office if your child is going to be absent. Bring in a note after your child returns from being absent. 288-3654 EXT. 6004

Preschool follows the District Wide Pre-K High Scope Curriculum and Pre-K New York State Standards. It is important that your child attends school and not be late.

Do not bring your child to school if he/she has a temperature the night before.

MAILBOX: Please check your child's mailbox daily.

ADDRESS AND TELEPHONE NUMBER CHANGES: Please let us know of any address and/or telephone number changes so that we can keep in touch with you, especially for emergencies.

EMERGENCY AND PICK-UP PEOPLE: Please keep us informed of any changes in telephone numbers and addresses of your emergency people. Make sure the people who are on your emergency list know they are on the list.

Your children will only be released to the people who are on the "Who Can Pick Up Your Child" form. This is for the safety of your child. You can always add to the emergency people list.

MEALS: Children will be served breakfast or lunch. Children need to be on time to school as meals are served promptly. This promptness is important as we need to spend most of our time in instruction. Thank you in advance.

ALLERGIES: Please let us know if your child has any allergies.

VOLUNTEER TIME: We would like to have parents volunteer in the classroom at least 3 times per year.

PRESCHOOL PARENT/CHILD ACTIVITY NIGHTS: There will be one meeting once a month. We will keep you informed when they start. It is the program's goal that you participate in these parent groups and become involved in your child's education. We will be talking more about this later.

BOOK BAG: Your child should have a book bag to carry papers. Please put an extra change of clothes in the bag provided and keep in the container in the bottom of his/her cubby. A change of clothes is necessary for bathroom accidents or spills.

DRESS FOR PLAY: Children should be dressed for comfort and safety. Dress for the weather as we will be going outside to play as much as possible. Sneakers should be worn.

COMMUNICATION: This is your preschool. Your input about the program can only improve its quality. If you have any concerns about your child's progress we can have a conference any time during the school year. We have an open door policy. You are welcome in the classroom any time.

We look forward to our year long partnership...

Sincerely,

Pre-K Staff

